

**THE VILLAGE OF DEXTER
VILLAGE COUNCIL MEETING
MONDAY August 22, 2005**

*******7:30pm*******

Dexter Senior Center, 7720 Dexter Ann Arbor Road

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. ROLL CALL: President Seta J. Carson P. Cousins S. Keough
 J. Semifero T. Walters D. Fisher

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting Minutes- August 8, 2005

Page#1-5

D. PRE-ARRANGED PARTICIPATION:

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements (10-minute limit per participant)

None

E. APPROVAL OF AGENDA:

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

1. Sidewalk Ordinance

ACTION ITEM: Consideration of: Sidewalk Ordinance

Page#7-11

G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

"This meeting is open to all members of the public under Michigan Open Meetings Act."

www.villageofdexter.org

H. COMMUNICATIONS :

1. Election-Calendar for November 8, 2005
2. CMDA Article-“Eminent domain”
3. Becky Ridenour- Note 8-15-05

Page#13-16

I. REPORTS:

1. Treasurer/Finance Director- Marie Sherry

Page#17-27

2. Board and Commission Reports

3. Subcommittee Reports

1. Utility Committee Meeting on August 8, 2005- Joe Semifero

Page#29-44

4. Village Manager Report

Page#45-50

5. President's Report

1. DDA- Audit, Recommended Ordinance Change, New Officers, Alpine Project Update, and Market Study

The Audit Report and the Market Study are separate in your packet.

2. WCRC Meeting 8-18-05 Update

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$150,264.43

Page#51-56

“This meeting is open to all members of the public under Michigan Open Meetings Act.”

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K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Request for annexation from Jim Haeussler of Peters Building Company. Procedural Update

L. NEW BUSINESS- Consideration and Discussion of:

- 1 Consideration of: A RESOLUTION TO MAKE TECHNICAL CORRECTIONS TO RESOLUTION 4-2004 AND 4-2005 CONCERNING WATER AND SEWER RATES IN THE VILLAGE OF DEXTER

Page#57

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives

O. ADJOURNMENT:

"This meeting is open to all members of the public under Michigan Open Meetings Act "

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DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY August 8, 2005

Minutes- August 8, 2005
Page 1 of 5
AGENDA 8-22-05
ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Seta in the Dexter Area Senior
Located at 7720 Dexter-Ann Arbor Street in Dexter, Michigan

B. ROLL CALL: President Seta J. Carson P. Cousins S. Keough
 J. Semifero T. Walters
 D. Fisher at 7:40

C. APPROVAL OF THE MINUTES

Minutes of the Regular Council meeting of July 25, 2005

Motion Keough, support Walters to approve the minutes as presented.

Ayes: Cousins, Keough, Semifero, Walters, Carson, Seta.

Nays: none.

Motion carries.

D. PRE-ARRANGED PARTICIPATION

None.

E. APPROVAL OF THE AGENDA

Motion Keough, support Carson to approve the agenda with the addition of New Business
Item L.5 support of library location and the addition of item L.6 Consideration of: Bills and
payroll in the amount of \$104,344.58. This moved from consent agenda.

Ayes: Keough, Semifero, Walters, Carson, Cousins, Seta.

Nays: none

Motion carries

F. PUBLIC HEARINGS

None

G. NON-ARRANGED PARTICIPATION

Concerning the consideration of : Temporary Portable Sandwich Board Signs

Several merchant representatives spoke on behalf of relief from the Village Ordinance
regarding sandwich board signs.

R. Boyle of 3215 Boulder Ct. Indicated a \$500 per month drop in sales as a result of the ordinance.

Barb Gergely of 3236 Boulder Ct. Pleaded for help for the merchants.

MaryAnn Simkens , around the corner shop on Alpine St. Agrees with Gergely

Carolyn Crawford , card shop downtown, patrons can't find her shop.

Kathy Davis of Pack & Mail needs to tell patrons of services available.

Kay Harrison, Shade of The Olive please help the merchants

Tina Walther, Shade of the Olive, relates a trip to a quaint town in Wisc. With lots of tasteful sandwich signs.

Chris Schrader, Mona Lisa Salon, We're all after the same thing, a vibrant downtown.

Elaine Barber, Elaine's Gallery, make Dexter downtown a destination.

Steve Gergely of 3236 Boulder Ct., please trust merchants to do the right thing

H. COMMUNICATIONS

1. Comcast upcoming price reduction-July 20, 2005.
2. Special Tax Districts-Editorial "Detroit News"

I. REPORTS

1. Community Development Manager- Allison Bishop
2. Board and Commission Reports
None
3. Subcommittee Reports
None
4. Village Manager Report
 1. Donna Dettling submits her report as per packet.
5. President's Report
 1. VM Performance Review
 2. Adams Billboard

J. CONSENT AGENDA

1. Consideration of: Request from Webster United Church of Christ to display a banner on the fence next to the Fire Department at 8140 Main St.

Motion Walters, support Semifero to approve the consent agenda as amended to exclude consideration of Bills and Payroll

Ayes: Semifero, Walters, Fisher, Carson, Cousins, Keough, Seta.

Nays: none

Motion carries.

K. OLD BUSINESS

1. Consideration of: Request for annexation from Jim Haeussler of Peters Building Company a portion of properties commonly known as the Sloan Farm and Kingsley property +/- 320 acres.

Motion Keough support Semifero to ask the Village Planning Commission to place the Annexation Request from Jim Haeussler of Peters Building Co., dated July 22, 2005, on a future agenda as a Discussion item only per Mr. Keough's proposed Motion dated August 8, 2005 and attached hereto.

Ayes: Walters, Carson, Cousins, Fisher, Keough, Walters, Seta.

Nays: None

Motion Carries.

2. Consideration of: Sidewalk Ordinance

Reset Public Hearing for August 22, 2005.

Motion Keough, support Fisher to reset Public Hearing regarding the Sidewalk Ordinance for August 22, 2005.

Ayes: Carson, Cousins, Fisher, Keough, Semifero, Walters, Seta.

Nays: none

Motion Carries.

3. Consideration of: Temporary Portable Sandwich Board Signs

Motion Keough, support Semifero to establish a moratorium on enforcement of portable sandwich board signs within the Village of Dexter as proposed in Item K-3, agenda 8-8-05 including a time frame of December 31, 2005.

Amended motion Cousins, support Walters to postpone the moratorium motion and vote pending legal verification.

Ayes: Walters, Cousins.

Nays: Keough, Semifero, Carson, Fisher, Seta

Motion fails.

Original motion

Ayes: Fisher, Keough, Semifero, Walters, Carson, Seta.

Nays: Cousins

Motion carries.

L. NEW BUSINESS

1 Consideration of: Recommendation to make initial appointments to the Dexter Tree Board per the ordinance establishing a Tree Board.

Sandy Hansen (term ending June 2007)
John Coy (term ending June 2007)
Lucinda Henes (term ending June 2006)
Jeffrey Peters (term ending June 2006)
Allison Bishop (staff appointment)

Motion Cousins, support Semifero to approve the initial appointments to the Dexter Tree Board per the ordinance establishing a Tree Board.

Ayes: Semifero, Walters, Fisher, Carson, Cousins, Keough, Seta.
Nays: none
Motion carries.

2. Discussion of: ROW obstructions , Joe Semifero.

3 Consideration of: Resolution of support of Wireless Washtenaw.

Motion Semifero, support Keough to approve the resolution of support of Wireless Washtenaw.

Ayes: Walters, Carson, Cousins, Keough, Fisher, Semifero, Seta.
Nays: None
Motion carries

4 Consideration of: Health Community Coalition, letter of support-Paul Cousins

Motion Cousins, support Carson to approve the letter of support regarding the Health Community Coalition.

Ayes: Carson, Cousins, Fisher, Keough, Semifero, Walters, Seta.
Nays: none
Motion carries.

5. Consideration of: support of the location of the new library on Alpine St.

Motion Cousins, support Fisher to approve support of the new library location on Alpine St.

Ayes: Cousins, Fisher, Keough, Semifero, Walters, Carson Seta.
Nays: none
Motion carries.

6. Consideration of removal of payment from Bills & Payroll the amount of \$6,739.00 to Washtenaw Co. Hazardous Materials and \$450.00 to Dexter Area Fire Dept.

Motion Keough, support Cousins to approve the payment of Bills & Payroll in the amount of \$104,344.58 minus the amount of \$6,739.00 payable to Washtenaw Co. Hazardous Materials and the amount of \$450.00 payable to Dexter Area Fire Dept.

Ayes: Keough, Semifero, Fisher.

Nays: Walters, Carson, Cousins, Seta.

Motion fails

Motion Cousins, support Carson to approve Bills & Payroll in the amount of \$104,344.58

Ayes: Walters, Fisher, Carson, Cousins, Seta.

Nays: Semifero, Keough.

Motion carries

7. Consideration of: Hazmat Removal prior to Dexter Daze.

Motion Semifero, support Carson to suspend rules to consider Hazmat Removal as soon as possible and effect recovery of monies expended if practicable.

Ayes: Walters, Carson, Cousins, Keough, Fisher, Semifero, Seta.

Nays: none

Motion carries

M. COUNCIL COMMENTS

Semifero no

Fisher no

Keough looking forward to Dexter Daze

Cousins Gordon Hall project ongoing

Carson no

Walters Missed last 2 meetings, but is up to date, read meeting minutes.

Boyle no

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion to adjourn at 9:55, Fisher, support Carson

Unanimous voice vote.

Submitted,

David F. Boyle
Clerk, Village of Dexter

Approved for Filing: _____


AGENDA 8-22-05

ITEM F-1

**INTERNAL MEMORANDUM
VILLAGE OF DEXTER**

8140 Main Street, Dexter, Michigan 48130 Phone (734) 426-8303 Fax (734) 426-5614

TO: Village Council
FROM: John P. Hanifan, Assistant Village Manager
SUBJECT: Sidewalk Ordinance
DATE: 08/17/05



Attached are the revisions to the sidewalk ordinance based on the sidewalk policy statement adopted by village council in June and the suggested changes from the July 25, 2005 regular council meeting.

A Public Hearing was set for Monday, August 22, 2005 to allow the public the opportunity to make comments on the proposed changes to the ordinance.

Please don't hesitate to contact me with questions.

ARTICLE II. SIDEWALKS

DIVISION 1. DEFINITIONS

Unless the context specifically indicates otherwise, the meanings of certain terms used in this article shall be as follows:

Major roads: Roadways defined as village major streets, local streets, county primary roads, and state trunk lines in accordance with Act 51 of the Public Acts of 1951, as amended.

Owner: Any of the following:

- 1) The person to whom real property is assessed on the village tax roll.
- 2) The person in the process of developing property for residential use and constructing sidewalks as a part of common improvements to the development and who has not released the responsibility of maintenance of those improvements to an established homeowner or condominium association
- 3) The association of homeowners or condominium owners having the responsibility for the maintenance and repair of common areas of a residential development.

Sidewalk: The portion of the street right-of-way designed and improved for pedestrian and non-motorized travel.

Secs. 46-31--46-45. Reserved.

DIVISION 2. CONSTRUCTION, REPAIR AND MAINTENANCE

Sec. 46-46 Sidewalk construction.

The sidewalks of all streets, alleys and public highways within the village, constructed or repaired shall, unless otherwise ordered by the village council, be constructed of the material and in the manner provided in this division and shall comply with the Village of Dexter Engineering Standards.

(Ord. No. 92-0125001, § 1, eff 6-24-1993)

Sec 46-47 Line and grade.

The width of all sidewalks constructed under this division shall be determined by the village council, before the sidewalks are constructed, or ordered constructed, and shall conform to the established grade of the street, unless otherwise ordered by the village council and shall be laid with an inclination downward from the inner side to the outer side of one-fourth of an inch to the foot. Line and grade for all walks constructed or

repaired under this division shall be given by the village manager or his representative, and all of the construction work shall be under the manager's supervision and to his satisfaction.

(Ord. No. 92-0125001, § 2, eff. 6-24-1993)

State law references: Change in street or sidewalk grade, damage to property owner, payment, MCL 67.16.

Sec 46-48. Sidewalk specifications.

Sidewalks shall conform to the Village of Dexter Engineering Standards. Sidewalks shall not be less than four inches in thickness and expansion paper shall be placed in the joints. The village may establish additional detailed specifications in addition hereto and not inconsistent with the provisions of this division.

(Ord. No. 92-0125001, § 3, eff. 6-24-1993)

Sec 46-49 Responsibility for Construction Costs; Method of Payment

Costs of sidewalks: The cost of construction of new sidewalks and the cost of reconstruction or replacement of existing sidewalks shall be paid as follows:

- 1) All new developments, commercial, residential, etc shall put in sidewalks, at the developer's expense, that conform to the Village sidewalk standards. PUDS and other developments must provide connectivity at the time of their zoning approval.
- 2) The Village of Dexter shall pay 100% of the cost of new sidewalks in existing residential areas
- 3) The Village of Dexter shall pay 50% of the cost of new sidewalks in all other existing zoning areas at the time of construction of new sidewalks.
- 4) The Village of Dexter shall pay 50% for the cost of replacing/repairing existing sidewalks. The Village of Dexter Council may, by resolution, authorize the waiver of the cost share provision for repairs designated in areas identified in the Village Capital Improvements Program AND approved in the Village's Annual Budget. Such resolution shall specify the reason for waiver of the cost share.

Sec. 46-50. Order to construct.

Whenever the village council shall, by resolution, declare the necessity for the repair/replacement of any sidewalk in any street in front of or adjacent to any sidewalk in any street in front of or adjacent to private property it shall be the duty of the Village Manager or designee to cause notice, in substantially the following form, to be served upon the owner or owners of such property, and if the owner or owners of such property cannot be located, then to cause such notice to be posted in a conspicuous place on such property, as follows:

Dexter, Michigan _____, 20_____

SIDEWALK NOTICE

Take notice that by order of the Village Council of the Village of Dexter, the Village of Dexter shall be repairing cement sidewalks on the _____ side of _____ street (or avenue) in front of or adjoining such lots or parts of lots described as follows:

_____, as are now owned by you the expense thereof will be assessed against said lot as provided under Sec 46-49- 4: The Village of Dexter shall pay 50% for the cost of replacing/repairing existing sidewalks.

Village Clerk

(Ord. No. 92-0125001, § 4, eff. 6-24-1993)

Sec. 46-51. Deleted

Sec. 46-52. Deleted

Sec. 46-53. Repair by village.

In case of nonpayment by the owner of the cost and expense of such repair, suit can be brought in any court of competent jurisdiction to recover the cost and expense, or the cost and expense of such repair may be certified to the treasurer, the village council, and the assessor, and the cost and expense assessed upon the lot or parcel of land in front of or adjacent to which such sidewalk has been repaired in the same manner as provided for assessments for building and constructing sidewalks in the village.

(Ord. No. 92-0125001, § 7, eff. 6-24-1993)

Sec. 46-54. Permit.

In order to ensure the quality and guarantee the maintenance of sidewalks laid in the village, every person engaged in the business of laying and constructing sidewalks in the village shall for each job first obtain from the Village of Dexter Community Development Department a Right of Way permit to proceed with the proposed work, such permit to be issued upon receipt of a permit fee as established by the Village Council, and the execution of a good and sufficient bond to the village in the penal sum of \$1,000 00, such bond to be a surety company bond or a personal bond with two sureties owning real property in the county. Only one such bond shall be required for each party in such business. Every person laying or constructing his own sidewalk shall for each job first obtain such a permit and pay such fee, but shall not be required to file such bond. Every permittee shall comply with all requirements as to grade, width, specifications and all other terms and conditions contained in this division relative to laying and constructing and repairing sidewalks, and failure so to do shall be a violation of this division.

(Ord. No. 92-0125001, § 8, eff. 6-24-1993)

Sec. 46-55. Conditions of bond.

The bond shall be conditioned upon the faithful observance of the terms and conditions of this division, and further conditioned that the person executing such bond shall keep and maintain the sidewalk which he constructs or repairs in a good condition of repair and fit

for public travel for a period of three years from and after the date of completion of the construction or repair of the sidewalk. The bonds shall be approved by the village council.

(Ord. No. 92-0125001, § 9, eff. 6-24-1993)

Sec. 46-56. Action on bond.

Such bond may be prosecuted and recovery had by any person who shall have suffered any injury or damage by reason of inferior quality of the material having been used in the construction or repair of such sidewalk, or because of defective workmanship for any injury or damage suffered by such person, firm or corporation on account of such sidewalk having become out of repair within three years from the date of the completion of the construction or repair of such sidewalk in the name of the village for the use or benefit of such person. The village shall in no case brought under this division be liable for costs.

(Ord. No. 92-0125001, § 10, eff. 6-24-1993)

Sec. 46-57. Maintenance of sidewalks; indemnification.

Every owner of any lot or parcel of land adjoining any sidewalk and/or driveway approach between the lot line and the street curb, except crosswalks at intersections, shall be responsible for the maintenance and repair of such sidewalks or driveways, and in case of neglect or refusal to do so by the owner or occupant, the village manager or his designee may order the repair as provided in section 46-51 and section 46-52. If any owner shall neglect to repair and maintain such sidewalks and driveway approaches in good repair and safe for the use of the public, the owner shall be liable to the village for any damages recovered against the village by any person by reason of such sidewalk being unsafe and/or out of repair. This liability of the property owner to the village shall be enforceable only if the property owner is given timely notice of the action brought against the village to allow the owner participation, if desired, in the defense of the action.

(Ord. No. 92-0125001, § 12, eff. 6-24-1993)

Secs. 46-58--46-75. Reserved.



STATE OF MICHIGAN
TERRI LYNN LAND, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

AGENDA 8.22.05
ITEM H-1, 2, 3

**NOVEMBER 8, 2005 ELECTION
CALENDAR OF DATES**

The following calendar of dates compiled for the November 8, 2005 election reflect a number of significant changes effected under PA 60 of 2005; PA 62 of 2005; and PA 71 of 2005. The significant changes include:

- The establishment of the filing deadline for Community College Trustee positions and District Library Board positions on the 12th Tuesday prior to the election.
- The establishment of a filing fee option for candidates seeking the office of Community College Trustee.
- The elimination of the need to publish a second "close of registration" notice or a second election notice.
- A change in the deadlines for publishing the "close of registration" notice and the election notice.

By 4:00 p.m., Aug. 16	Local School Board candidates, Community College Trustee candidates and District Library Board candidates who wish to seek office at the November 8 election must file an Affidavit of Identity and a nominating petition. (A \$100.00 nonrefundable fee may be filed in lieu of a petition.) Withdrawal deadline elapses at 4:00 p.m. on August 19. (If filing official is a local clerk, filing official notifies county clerk of candidates' names and addresses within 3 days after withdrawal deadline.) (168.303; 397.181; 389.152)
By Aug. 26	Petitions to place proposals on ballot filed with county and local clerks. (If governing law sets an earlier petition filing deadline, earlier deadline must be observed.) (168.646a)
By Sep. 9	Ballot wording of proposals qualified to appear on ballot certified to county and local clerks. (168.646a)
Sep. 29 through Oct. 18	Precinct inspectors appointed for election. (168.674)

By Oct. 4	Notice of close of registration for election published. One notice required. (168.498)
Oct. 11	Last day to register for election. (168.498)
By Oct. 19	Absent voter ballots must be available for issuance to voters. (168.714)
By Oct. 28	Pre-Election Campaign Statements filed (closes Oct. 23).
By Nov. 1	Notice of election published. One notice required. (168.653a)
By Nov. 3	Public accuracy test must be conducted. (R 168.778) Notice of test must be published at least 48 hours before test. (168.798)
By 4:00 p.m., Nov. 4	Write-in candidates file Declaration of Intent forms. (168.737a)
By 2:00 p.m., Nov. 5	Electors who wish to receive an absent voter ballot for election by mail submit applications. (168.759)
Up to 4:00 p.m., Nov. 7	Electors qualified to obtain an absent voter ballot for election may vote in person in clerk's office. (168.761)
Up to 4:00 p.m., Nov. 8	Emergency absentee voting for election. (168.759b)
Nov. 8	ELECTION
By Nov. 14	Boards of County Canvassers meet to canvass election. (168.821)
By Dec. 8	Post-Election Campaign Statements filed (closes Nov. 28).

CAN THE GOVERNMENT REPLACE
YOUR HOME WITH A SHOPPING CENTER?

AUGUST, 2005

On June 23, 2005 the U.S. Supreme Court ruled that, with proper payment, local governments can take peoples' homes and turn their property over to developers for private business projects. Previously, local governments could take property only if it was necessary to complete public projects. The Supreme Court also ruled that states can set their own laws regarding this issue, and the Michigan Supreme Court says the taking of private property for private business projects or economic development violates the Michigan Constitution.

"Eminent domain" is the power of the state to take private property for its own use without the owner's consent, as long as the homeowner is given proper payment. The power of eminent domain is most commonly used when the property is needed for the completion of a public project (building a highway, school or courthouse) and the owner of the property is unwilling to negotiate a price for its sale.

The case of *Kelo v New London* involved a property dispute in which the City of New London, Connecticut approved a downtown development plan that it hoped would create 1,000 jobs and increase its tax revenue. Some residents willingly sold their houses to the city, but nine others refused. The U.S. Supreme Court ruled that eminent domain allows the government to take property to make way for private business projects (building a shopping center, office park or hotel) if it is determined that the project will bring in big economic benefits.

The plaintiffs argued that the downtown development plan was not for public use, but was merely the transfer of property from one private owner to another. The

U.S. Supreme Court disagreed and determined that economic development and the potential increase of government tax revenue constitutes a public use.

While the U.S. Supreme Court said it was okay for New London to seize homes for a private business project, it also ruled that states can set their own laws regarding the use of eminent domain. Michigan is one state that has already done just that. In a landmark ruling last year, the Michigan Supreme Court said the taking of private property for economic development violates the Michigan Constitution. In Michigan, eminent domain is restricted to public uses or to clear "blighted" properties.

The Michigan Supreme Court's ruling, known as the *Hathcock* decision, stopped Wayne County from using eminent domain to seize private land for a business and technological park that would have been owned and operated by private companies, even though it promised 30,000 new jobs and \$350 million in tax revenue. All seven Michigan Supreme Court justices agreed that a government could not justify taking private property merely because a different use of the property might increase tax revenues. Therefore, in Michigan, the government may take private property, but only if it is for a legitimate public use and if proper compensation is paid.

Michigan's *Hathcock* decision clearly limits the effect the U.S. Supreme Court's recent ruling has on property owners. However, eminent domain is often necessary to acquire pieces of property for large developments from owners who refuse to sell or make unreasonable price demands.

Karen M. Daley

in this
issueCan the Government
Replace your Home
with a Shopping
Center?

1

Helpful Tips
when Giving
a Deposition

2-3

In the Law

3

Attorney Given
Leadership Award

3

Office Locations

4

Legal Updates in Municipal Law Seminar

WEDNESDAY, SEPTEMBER 14, 2005

8:30 A.M. - 3:30 P.M.

COMFORT INN CONFERENCE CENTER

OKEMOS, MICHIGAN

THERE IS NO CHARGE FOR THIS SEMINAR

TOPICS TO BE DISCUSSED

- LEGAL UPDATES IN MUNICIPAL LAW
- ANATOMY OF A LAWSUIT
- GOVERNMENTAL IMMUNITY: LAW AND PRACTICE
- UNDERSTANDING FOIA AND THE OPEN MEETING ACT
- LABOR AND EMPLOYMENT LAW, WHISTLEBLOWERS, ELLIOT-LARSEN ACT, ETC.

Registration is required. For further seminar information and to download a registration form, please visit our website at www.cmda-law.com or call our Livonia office at (734) 261-2400.

I feel so blessed to live here in the village of Dexter where people remember one another with such kindness. Thank you for going the extra mile.

I will never forget your thoughtfulness. Love,

Becky Ridenour
and family

8/15/05
Dear Kurt and the Dexter Department
of Public Works,

Thank you so much for asking me to help choose a tree to replace the one on the corner of Dexter-Ann Arbor Road at Kensington!

It touches my heart deeply to know that you have not forgotten my son Robby.

AGENDA 8-22-05

ITEM I-1

Treasurer/Finance Director's Report to Council
Fiscal Year 2005/2006
First Quarter

I am pleased to present you with the Treasurer/Finance Director's Report to Council for the first quarter of Fiscal Year 2005/2006.

In this report I will give Council a more detailed view of this department's activities, as well as an overview of the Village's financial outlook. As always, if you have any questions, please call me. I would be happy to sit down with you.

Department Activities

Fiscal Year 2004/2005 Audit

The Audit for Fiscal Year 2004/2005 has been substantially completed, and our auditors will be presenting the audit to you at a meeting in September. We have implemented the GASB 34 reporting system with this audit. There have been several auditor suggestions that we have already incorporated into our procedures, and I feel that the Village has benefited greatly by having the expertise of your new auditing firm to assist us in many areas.

2005 Tax Season

The 2005 Tax season started on July 1st, and collections are moving along nicely. Our software company has come out with a new product that allows tax payments to be made via the internet, with credit cards. It was too late for us to implement the product for this tax season, but I am very interested in setting this up for the 2006 collection season, especially since we would be able to include both Scio and Webster parcels in our database. (Currently, only Scio Township parcels information is available on line, at Scio Township's website.)

Developer Escrows and Cash Balances

Information on developer escrows and the cash balances reports requested by Council at previous meetings are attached to the end of this quarterly report.

Education and Committee Memberships

- **MMTA Treasurer's Institute:** I have completed the second year of this three year program. Investments, bonding, and debt were the main focus of this seminar.
- **MMFOA Legislative Committee:** This committee has been on break for the summer. Our next meeting is scheduled for August 26th.
- **MML Legislative Committee:** This committee looks at and makes recommendations to the MML on what legislation to support. Our last meeting was held in May.

Fiscal Year 2004/2005 First Quarter Revenues and Expenditures

The Revenue/Expenditure Report is used to track how our revenue and expenditures compare to our budget. A general rule of thumb is that each quarter represents 25% of the budget, although certain departments may spend all of their budget at one time. I will give you an overview of the different funds, then I will detail areas of concern.

The following is a summary of the revenues and expenditures for the first quarter:

		QTD Actual	% of Budget
Revenue		\$ 158,424.55	6.1%
Expenditures		\$ 487,087.82	18.8%
	Village Council	\$ 11,588.76	24.2%
	Village Manager	\$ 56,446.48	21.0%
	Finance Department	\$ 37.22	0.2%
	Attorney	\$ 7,216.05	10.3%
	Village Clerk	\$ 527.49	6.3%
	Village Treasurer	\$ 20,453.34	23.0%
	Buildings & Grounds	\$ 9,713.03	6.8%
	Village Tree Program	\$ 7,125.00	20.4%
	Law Enforcement	\$ 120,416.23	36.7%
	Fire Department	\$ 86,759.11	26.4%
	Planning Department	\$ 22,732.21	18.2%
	Zoning Board of Appeals	\$ 81.00	5.1%
	Dept of Public Works	\$ 32,295.53	16.5%
	Downtown Public Works	\$ 17,356.87	24.2%
	Storm Water	\$ 505.69	12.6%
	Engineering	\$ -	0.0%
	Municipal Street Lights	\$ 8,096.58	11.6%
	Solid Waste	\$ 72,606.79	17.3%
	Parks & Recreation	\$ 4,926.36	9.6%
	Insurance & Bonds	\$ 5,516.63	7.2%
	Contingencies	\$ -	0.0%
	Capital Improvements	\$ -	0.0%
	Transfers Out	\$ 1,916.00	10.5%

Fund 101 is in good shape at this time. Revenues are less than 25% because there are no property taxes levied or received during this time.

All expense departments are at or below the 25% benchmark for this time of year, with a few exceptions. Law enforcement is higher because of the annual payment made on the crossing guards, and the DAFD includes un-invoiced employee costs.

Fund 202 - Major Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 33,646.46	10.9%
Expenditures			\$ 25,575.97	8.3%
Administration			\$ 0.90	0.9%
Contracted Road Construction			\$ 527.08	6.0%
Routine Maintenance			\$ 17,276.29	18.5%
Traffic Services			\$ 1,632.90	3.4%
Winter Maintenance			\$ 6,138.80	9.1%
Fund 203 - Local Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 11,880.66	2.3%
Expenditures			\$ 17,114.99	3.5%
Administration			\$ 2.49	10.0%
Contracted Road Construction			\$ -	0.0%
Routine Maintenance			\$ 11,190.60	13.9%
Traffic Services			\$ 647.50	2.6%
Winter Maintenance			\$ 5,274.40	7.2%
Fund 204 - Municipal Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 838.39	0.2%
Expenditures			\$ 44.01	0.0%
Administration			\$ 44.01	0.2%
Transfers Out			\$ -	0.0%

The Streets funds have lower than the 25% revenue for two reasons. First, no taxes were levied or received during this period and; second, no operating transfers have been necessary.

Fund 590 - Sewer Fund				
			QTD Actual	% of Budget
Revenue			\$ 221,627.55	16.1%
Expenditures			\$ 160,902.98	11.1%
Administration			\$ 115.05	0.2%
Sewer Utilities			\$ 111,504.76	16.2%
Long-Term Debt			\$ 49,283.17	9.2%
Contingencies			\$ -	0.0%
Capital Improvements			\$ -	0.0%
Fund 591 - Water Fund				
			QTD Actual	% of Budget
Revenue			\$ 127,603.63	13.7%
Expenditures			\$ 75,988.74	8.1%
Administration			\$ 2.51	0.1%
Water Utilities			\$ 64,241.23	13.2%
Long-Term Debt			\$ 11,745.00	3.9%
Contingencies			\$ -	0.0%
Capital Improvements			\$ -	0.0%

The sewer and water funds are also in good shape at this time. Revenues are lower than the 25% benchmark due to the change in the timing of the billing.

Miscellaneous Funds

There were no unusual occurrences in any of the miscellaneous funds in the first quarter.

Village of Dexter Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 02/28/05	Status of Cash
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General Fund

Cash	TCF Pooled	General operating	\$ 409,099.34	Unrestricted
Building Reserve Account	TCF Pooled	Reserved for future building project	\$ 27,342.44	Restricted
Petty Cash	Office	Small cash purchases	\$ 125.00	Unrestricted
Park Endowment Fund	Nat City Parks & Recreation	General parks use	\$ 22,220.20	Restricted
Park Endowment - Trees	Nat City Parks & Recreation	Reserved for tree related activities	\$ 20,368.19	Restricted
Park Endowment - Wellfield	Nat City Parks & Recreation	Reserved for Wellfield Park	\$ 10,929.76	Restricted
Property Tax Savings	TCF Property Tax Savings	Clearing account for undistributed tax collections	\$ 86,207.88	Restricted
Property Tax Checking	TCF Property Tax Checking	Used to distribute taxes and make refunds	\$ 939.00	Unrestricted
Subtotal Unrestricted			\$ 410,163.34	
Subtotal Restricted			\$ 167,068.47	
Total General Fund			\$ 577,231.81	

Major Streets Fund

Cash	TCF Pooled	General operating for major streets activities	\$ 7,491.42	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 89,217.11	Unrestricted*
Ann Arbor Street (Pooled)	TCF Pooled	Reserved for Ann Arbor Street improvements	\$ 63,000.00	Restricted
Subtotal Unrestricted			\$ 96,708.53	
Subtotal Restricted			\$ 63,000.00	
Total Major Streets Fund			\$ 159,708.53	

*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

Village of Dexter Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 02/28/05	Status of Cash
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Local Streets Fund

Cash	TCF Pooled	General operating for major streets activities	\$ 23,605.03	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 8,871.63	Unrestricted*
ROW Account (Pooled)	TCF Pooled	Reserved for ROW activities	\$ 16,085.73	Restricted
Subtotal Unrestricted			\$ 32,476.66	
Subtotal Restricted			\$ 16,085.73	
Total Local Streets Fund			\$ 48,562.39	

*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

Municipal Streets Fund

Cash	TCF Pooled	Available for transfer to Major & Local Streets	\$ 822,553.57	Unrestricted
Subtotal Unrestricted			\$ 822,553.57	
Subtotal Restricted			\$ -	
Total Municipal Streets Fund			\$ 822,553.57	

Streetscape Debt Service Fund

Cash	TCF Pooled	Tax collections for GO Bond payments	\$ 109,458.46	Restricted
Streetscape Debt Retire	Nat City Streetscape	Special Assessments for bond payments	\$ 151,120.73	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 260,579.19	
Total Streetscape Debt Service Fund			\$ 260,579.19	

Village of Dexter Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 02/28/05	Status of Cash
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Equipment Replacement Fund

Cash	TCF Pooled	Reserved for major DPW equipment purchases	\$ 141,195.92	Restricted
Subtotal Restricted			<u>\$ 141,195.92</u>	
Total Equipment Replacement Fund			<u>\$ 141,195.92</u>	

Sewer Enterprise Fund

Cash	TCF Pooled	Sewer operating	\$ 124,419.66	Unrestricted
Cash - Savings	Nat City Sewer & Water MIF	Ann Arbor Street Special Assessment	\$ 22,079.24	Restricted
Sewer Debt Surcharge	TCF Pooled	Reserved for outstanding sewer debt payments	\$ 7,947.56	Restricted
RD Sewer Debt Retirement	Nat City RD Sewer Debt	Reserved for RD Sewer bond payments	\$ 298,674.93	Restricted
RD Sewer Bond Reserve	Nat City RD Sewer Bond	Reserved for RD Sewer final year bond payment	\$ 172,120.18	Restricted
RD Sewer Repair & Improve	Nat City RD Sewer R&I	Reserved for infrastructure & equipment replacement	\$ 259,430.16	Restricted
NE Sewer Debt Retirement	Nat City NE Sewer Debt	Reserved for NE Sewer debt retirement	\$ 147,429.34	Restricted
Sewer Tap Fees Account	TCF Sewer & Water	Tap fees to be redistributed at end of year	\$ 93,210.77	Unrestricted*
Subtotal Unrestricted			<u>\$ 217,630.43</u>	
Subtotal Restricted			<u>\$ 907,681.41</u>	
Total Sewer Enterprise Fund			<u>\$ 1,125,311.84</u>	

Transfers for bond payments made in this quarter are not reflected in these balances.

Village of Dexter Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 02/28/05	Status of Cash
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Water Enterprise Fund

Cash	TCF Pooled	Water operating	\$ 86,361.02	Unrestricted
Cash - Savings	Nat City Sewer & Water MIF	Ann Arbor Street Special Assessment	\$ 12,919.63	Restricted
RD Water Debt Retirement	Nat City RD Water Debt	Reserved for RD Water bond payments	\$ 492,388.76	Restricted
RD Water Bond Reserve	Nat City RD Water Bond	Reserved for RD Water final year bond payment	\$ 172,005.96	Restricted
RD Water Repair & Improve	Nat City RD Water R&I	Reserved for infrastructure & equipment replacement	\$ 32,082.91	Restricted
Water Tap Fees Account	TCF Water & Water	Tap fees to be redistributed at end of year	\$ 64,410.76	Unrestricted*
Subtotal Unrestricted			\$ 150,771.78	
Subtotal Restricted			\$ 709,397.26	
Total Water Enterprise Fund			\$ 860,169.04	

Transfers for bond payments made in this quarter are not reflected in these balances.

Trust & Agency Fund

Performance Guarantees	TCF Performance Guarantees	Escrows for development bonds such as tree bonds	\$ 79,677.66	Restricted
Site Plan Review	TCF Pooled	Escrows for payment of development related fees	\$ 22,446.97	Restricted
Tree Escrow	TCF Pooled	Escrows for Tree Replacement	\$ 9,697.00	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 111,821.63	
Total Trust & Agency Fund			\$ 111,821.63	

Payroll Fund

Cash	TCF Payroll	Funds reserved for payment of accrued benefits	\$ 77,388.22	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 77,388.22	
Total Trust & Agency Fund			\$ 77,388.22	

Village of Dexter Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 02/28/05	Status of Cash
Economic Development Trust & Agency Fund				
Cash - Savings	TCF Economic Development	CDBG Funds	\$ 57,062.69	Restricted
Cash - Investments	Nat City EDC	CDBG Funds	\$ 1,975.00	Restricted*
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 59,037.69	
Total Economic Development Trust & Agency Fund			\$ 59,037.69	

* According to old notes, these funds were for a specific (but unknown) project that never happened, and cannot be combined with the main funds. I need to research (if possible) where they came from, and if I cannot find a source (which is probable) petition the State to let me combine the funds.

FY 04/05 4th Quarter Development Deposits

Project Name	Starting Balance	Refunds or Planning/Engineering Charges	Village Invoices or Developer Deposits	Ending Balance
Dexter Commerce Phase 3	\$ 953 13	\$ 315 00	\$ -	\$ 638 13
Dexter Crossings Phase 4	\$ 36 49	\$ 497 50	\$ 497 50	\$ 36 49
Eaton Court Condos PUD	\$ -	\$ 715 00	\$ 715 00	\$ -
Huron Farms Phases 9/10	\$ -	\$ 201 75	\$ 201 75	\$ -
Robert Leighton & Assoc	\$ 109 75	\$ 90 25	\$ -	\$ 19 50
Wolverine Glass	\$ 2,054 75	\$ 1,027 38	\$ -	\$ 1,027 37
Boulder Park Phase II	\$ 87 48	\$ 1,171 50	\$ 2,500 00	\$ 1,415 98
Monument Park Building	\$ (283 60)	\$ 126 50	\$ 412 50	\$ 2 40
Dexter Plaza	\$ 2,054 25	\$ 7,086 50	\$ 5,806 75	\$ 774 50
Fireside Homes	\$ -	\$ 885 00	\$ 2,500 00	\$ 1,615 00
Gill Commercial Building	\$ -	\$ 350 00	\$ 2,500 00	\$ 2,150 00

UTILITIES SUBCOMMITTEE

THE VILLAGE OF DEXTER

8140 MAIN STREET

MONDAY August 8, 2005

4:00pm

At Village Office, Second Floor NatCity

AGENDA 8-22-05

ITEM

I-3

Attendance: Joe Semifero, Jim Seta, Shawn Keough, Marie Sherry, Donna Dettling

- I. Review and discuss a citizen objection to the \$ 25 debt charge on the utility bill that was implemented in April of 2004.

The original intent of the \$.25 sewer debt surcharge was to help offset debt in the sewer system fund overall. Although the NE Sanitary Sewer Bond payment will come up short due to the Orchard Hills/Bruce Michaels Bankruptcy, this shortfall can be covered by redirecting tap fees earmarked for repairs and replacement on the sewer system to re-pay this debt, or general operating funds can be used to cover this short fall in the sewer bond payment.

The committee recommended that the water and sewer rate resolutions from 2004 and 2005 be amended to establish the general nature of debt repayment necessary in both the water and sewer funds. This can be accomplished by including a general debt surcharge on the Resolution. This debt surcharge will be used for the repayment of the Rural Development Bonds, and will be set aside for sewer bond payments

A review of the Utility Subcommittee Report dated April 14, 2003 (a copy is included) points out the need and establishes several objectives for developing a plan to pay down debt on the system (water & sewer). References in this report to the impact of LDFA funding and other long term funding issues as well as breaking out a separate line on the Utility billing for debt are consistent with and support the original intent of the Utility Committee to establish a debt surcharge for the sewer system fund overall. Subsequent action by the Committee in March of 2004, inconsistent with their plan as outlined in the report dated April 14, 2003 incorrectly tied the NE Sewer debt repayment to the rate adjustment Resolution. The inconsistency was due primarily to complexity and unknown elements of the Rural Development Debt and the impact of the LDFA. The committee simply took a short cut using a known shortfall of \$140,000 to establish their first recommendation for a debt component on the rates. The calculation was easy to determine and it provided the initial and what would be an ongoing debt component to the rate structure.

The Utility committee feels it was an oversight to link the debt surcharge to the repayment of the NE Sanitary Sewer bond shortfall and is looking for support to correct this by amending the Resolutions at the August 22, 2005 regular meeting.

II. Bi-monthly Billing Cycle

The feedback on our first bi-monthly billing cycle is positive. The committee recommended that the amended Resolution include language that supports the bi-monthly billing cycle.

III. Review Village Utility Rate Structure

The Committee wants to set another meeting to focus on the financial status of the water and sewer funds and establish a long-range analysis of the rates needed to support the water and sewer operation. The Committee also needs to analyze the impact the new tap fee structure will have on the future water and sewer debt.

IV. Adjourn

Committee adjourned at 4:40p.

Respectfully Submitted:

Donna Dettling
Village Manager



UTILITIES SUBCOMMITTEE

THE VILLAGE OF DEXTER

8140 MAIN STREET

MONDAY August 8, 2005

4:00pm

At Village Office, Second Floor NatCity

- I. Review and discuss a citizen objection to the \$.25 debt charge on the utility bill that was implemented in April of 2004.
- II. Bi-monthly Billing Cycle
- III. Review Village Utility Rate Structure
- IV. Adjourn

2003 UTILITY RATE PROPOSAL

UTILITIES SUBCOMMITTEE REPORT TO THE DEXTER VILLAGE COUNCIL

April 14, 2003

Submitted for Review by:

Joe Semifero, Village Trustee, Subcommittee Chair
John Coy, Village President
Donna Fureste, Village Manager
Shawn Keough, Village Resident
Ed Lobdell, Water and Sewer Department Manager
Marie Sherry, Village Treasurer

VILLAGE OF DEXTER

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RECOMMENDATIONS AND NEXT STEPS

IMMEDIATE NEEDS

- Increase first meter water rates by \$0.17 per 1,000 gallons, from \$1.69 to \$1.86
- Increase second meter water rates by \$0.81 per 1,000 gallons, from \$1.69 to \$2.50
- Increase base water meter rate by \$0.97, from \$4.03 to \$5.00
- Increase sewer rates by \$0.44 per 1,000 gallons, from \$4.39 to \$4.83
- Implement base sewer meter rate of \$1.25 per month
- Revise sewer minimum charge to \$6.08 (\$4.83 + \$1.25) for first 1,000 gallons, from \$7.32 for first 1,600 gallons

SHORT- AND MEDIUM-TERM NEEDS

- Implement safety features at the village wells
- Establish fourth well for capacity, redundancy, and safety

LONG-TERM NEEDS

- Develop detailed infrastructure life and replacement needs

OTHER NEEDS

- Minimum quarterly ongoing meetings of the Utilities Subcommittee to address outstanding issues and report recommendations to the Village Council
- Include member of Planning Commission on Utilities Subcommittee to help assess needed capital improvements and act as a liaison the Planning Commission
- Recommend revisions to utilities related ordinances
- Plan needed/expected future rate changes
- ✓ • Develop plan to pay down debt of system
- Evaluate potential changes to tap fees
- Examine potential changes to billing cycle and other billing issues
- Impact of DEQ permit expiration on 2005
- Consider possible optimization study
- Evaluate what reserves and contingency funds are needed
- ✓ • Evaluate impact of the loss of LDFA funding and other long term funding issues
- Evaluate potential to refinance the bonds for the Utilities Systems
- ✓ • Evaluate breaking out a separate line item on the Utility billing for debt

VILLAGE OF DEXTER

CURRENT STATUS AND RECOMMENDATIONS - SUMMARY

Current water and sewer rates must be revised to deal with both short and long term costs associated with the utility systems in the Village of Dexter. The costs of the utility systems have been reviewed in detail through the recent annual budget process. Based on the investigation made by the Utilities Subcommittee the current utility rates are inadequate to account for the growing costs of providing the necessary water and sewer services to the village. The village is starting to use accumulated tap fees to help offset the daily operations of the sewer systems. The systems must be self-sufficient based on billing and tap fees must be reserved for future system replacement, improvements, and debt. Without rate increases the water and sewer systems will fall further behind in maintenance, capacity, emergency reserves, the ability to replace aging systems, and day to day operations.

IMMEDIATE NEEDS - WATER AND SEWER RATES

Based on a comparison of the current operating costs and the projected revenue from the users of the system, water and sewer rates need to immediately increase by approximately 10% this year and the structure of base rates must be revised. Additional rate increases and increases in the base rates will also be required over the next few years. A 10% increase in rates this year will allow the village to continue "business as usual" and maintain service without transferring tax revenue from tap fees to support the Water and Sewer systems. Similar increases over the next 3 to 4 years will allow the funds to account for regular operations, build needed emergency reserves, begin to plan for future obsolescence of the systems, pay down long term debt (including beginning to account for a loss of funding from the LDFA), and allow the village to discontinue subsidizing operating costs of the systems from the tap fees. The proposed water and sewer rate increase is as follows:

<i>Service</i>	<i>Current Rates and Costs</i>	<i>Proposed Rates and Costs</i>
Water, Ready to Serve (monthly fee)	\$4.03	\$5.00
Water, 1 st Meter (per 1,000 gallons)	\$1.69	\$1.86
Water, 2 nd Meter (per 1,000 gallons)	\$1.69	\$2.50
Sewer, Ready to Serve (monthly fee)	-	\$1.25
Sewer (per 1,000 gal., 1,600 gal. min.)	\$4.39	-
Sewer (per 1,000 gal., 1,000 gal. min.)	-	\$4.83
Garbage, Leaf Pickup, etc. (Solid Waste)	\$13.00	\$13.00
Minimum Bill (less than 1,000 gal. used)	\$24.35 *	\$24.08
5,000 gallon Bill (not including 2 nd meter)	\$47.43	\$52.70

* - Includes \$7.32 minimum sewer charge for 1st 1,600 gallons

It is envisioned that increases in utility rates for the next few years will be on a similar scale of approximately 10% per year. These rate increases will be partly to offset increasing costs. However, as more customers use the utilities the fixed cost of the system will be spread over a larger base that should decrease the overall cost per unit of service. Increased revenue above the amount needed for operations will be used to fund needed increases in reserves, decreasing reliance on tap fees for operating costs, funding capital improvements, and paying

VILLAGE OF DEXTER

down the current debt load. The actual rate of increase in the near future will need to be determined through an annual analysis of costs, usage, reserve levels, and projected infrastructure repairs and improvements.

SHORT- TO MEDIUM-TERM NEEDS - URGENT INFRASTRUCTURE

Beyond the immediate need to address the shortfall in revenues from utility billing there are two urgent areas that must be addressed: a new well and security at the wells. These needs should be addressed in the near future (current fiscal year) to avoid significant issues with demand, revenue, and most importantly, safety.

Determination of the need for safety features associated with the wells (and construction of features, if needed) is a short-term priority and should be completed this year. In light of recent world events, the village must assess the security of our water system and ensure we do what is necessary to protect the health and welfare of our community. The village water supply should undergo a vulnerability study and assess the security of the system and what security measures may be needed.

An additional (fourth) well is needed to provide redundancy and ensure that the village is able to meet the growing needs of the community. As evidenced by demand in the summer of 2002, water use was higher than ever seen before in the Village of Dexter. This was due to a dry summer combined with the added new households in the community. Many of the households have irrigation systems that drive a significantly higher demand for water in the summer months. Based on a comparison of water and sewage treatment records for last year, about one-third of all water used in the village is for irrigation. Current capacity of the wells is approximately 1.2 million gallons a day. The village pumped in excess of 1 million gallons of water on some days in the summer of 2002. Maintaining our ability to meet the demands for water in the village ensures that water billing is maximized and will spread the fixed cost of the water system over the largest numbers of units. More importantly, an additional well will ensure the village can safely provide necessary volumes to maintain water pressure, supply fire hydrants at all times, and have a reserve in the case of problems arising with one of the wells. The village currently faces the possibility of having to enact restrictions to watering if a larger capacity is not developed. In the future, it is possible this could still be an issue when the remainder of the proposed development is completed within the village. A new well will increase the capacity of the wells by 33%, ensuring the needs of the village can adequately be met even if one of the wells were to become inoperable. Funds are available from the already established bond to allow the construction of this well.

LONG-TERM NEEDS - FUTURE VIABILITY OF THE WATER SYSTEM

The long-term needs of the village are associated with the continuing maintenance and replacement of the system as it reaches the end of its useful life. Many portions of the older parts of the village are served by water and sewer infrastructure which is either past its useful life, requiring significant resources for repairs, or is inadequate to provide the level of service needed for the health, safety and welfare of the village residents. Most of the newer developments in the village should not require infrastructure improvements or replacement for decades to come. However, we do need to plan for this eventuality so as to not jeopardize the future viability of the utility system when those replacement costs come due, much the same as the situation we face at this time with the looming replacement costs of the current utility system infrastructure.

VILLAGE OF DEXTER

THE UTILITIES SUBCOMMITTEE

THE UTILITIES SUBCOMMITTEE CHARTER

The Utilities Subcommittee will serve as the primary facilitator for launching the initiative to evaluate the Utilities System and current needs. The team will act as a think tank and special assignment resource to the Village Council. The team will develop the overall governing process for the framework that includes investigating current water and sewer rate structure, comparing village utility rates to surrounding communities, and determining the rate structure needed to comply with debt requirements and operational needs. The team will also look for further opportunities to improve the costs and services provided by Village of Dexter residents through its Utilities.

GOALS OF THE SUBCOMMITTEE

There are a number of other goals that were considered and discussed as part of the meetings of the subcommittee, all of which are covered under the broad umbrella of the charter. They include:

- Determine how to get the system “healthy” - in other words, to get where revenue to the system covers the costs of the system,
- Not unduly burden citizens with excessive rate increases and being competitive with rates charged by other communities in southeast Michigan,
- Capture the “big picture” of the needs of the Utilities System to educate the Village Council and public to those needs, and,
- Provide for future of the village and the ongoing viability of the system.

THE SUBCOMMITTEE TEAM MEMBERS

The team assembled to comprise the Utilities Subcommittee covers a broad array of experiences and backgrounds. Members should be changed as needed to address ongoing issues and to continue to support the charter requirements and provide the best possible information to the Village Council for the decision making process.

The team currently has six members. The subcommittee members include Donna Eureste, Village Manager, and Marie Sherry, Village Treasurer, who both bring a wealth of past experience and are intimately familiar with the financial and day-to-day issues currently facing the water system. Ed Lobdell, Village Utilities Manager, brings many years of experience with the utilities system to the discussion and is an invaluable resource for historical information and the questions arising regarding the day-to-day operations of the utilities system. Shawn Keough is a resident of the village and a civil engineer. His experience as an engineer working with other communities and the questions he brings from not being part of the village staff add greatly to the discussion. The Village Council representatives on the subcommittee are John Coy and Joe Semifero. John and Joe provide a connection to the Village Council and will be able to answer questions arising at Village Council meetings. All the team members have done an excellent job in developing the recommendations included in this report.

VILLAGE OF DEXTER

MEETINGS/DISCUSSIONS

MEETING SCHEDULE

The subcommittee met on the following dates:

- Monday, February 24, 2003
- Friday, March 7, 2003
- Monday, March 24, 2003
- Monday, March 31, 2003
- Monday, April 7, 2003

Agendas from the meetings are attached in the Reference Documents and Information section. This report will serve as the accumulation of the work product generated from each of these meetings.

RESULTS FROM DISCUSSIONS / COMPILATION OF DATA AND CONVERSATIONS

The discussion at the meetings originally focused on background information as provided by Donna, Ed, and Marie. Next, the subcommittee looked at the establishment of the rates for water and sewer service. During all discussions we talked about a number of different opportunities, problems, and potential solutions.

PROPOSED RATE CHANGE DETERMINATION

Water Rates

To determine the water rates required for the upcoming year the subcommittee looked at a two different ways of computing the rates required to fund the system.

Currently, the rates for the water system do not completely offset the cost of providing water to the village. The village is drawing down reserves in order to pay for the ongoing daily costs of running the water system in addition to the funds received from monthly bills for water to the residents of the village. In FY 2004, we have budgeted \$97,600 be transferred in from tap fees to cover capital improvements. This is the appropriate use for tap fees, but in the future the revenues from tap fees will cease as planned local development is completed. The current reserve of \$128,400 (unaudited) in the water fund needs to be maintained to provide for any emergencies that may arise. Another ongoing cost for the water system is long-term debt that includes bond payments on an annual basis of \$190,000 on a bond that originally loaned the village \$3.173 million. If the payments on this debt are not accelerated the bonds will take until 2039 to pay off, probably long after the improvements financed by these bonds are replaced.

Using the currently budgeted numbers for the upcoming year and the number of units of water used last year as a baseline, we can determine a complete cost per unit of water:

VILLAGE OF DEXTER

Total Budget for Water	/	Number of Units (2002)	=	Total cost per unit
\$579,750	/	193,493 (1,000 gallons)	=	\$3.00

This is \$1.31 (per 1,000 gallons) higher than current rates and would represent an increase of over 77% from current rates. [It should be noted the \$579,750 does include a significant amount for capital improvement projects (\$41,000) and contingencies (\$83,000, to go to building the reserves if unused). Operating costs are budgeted for approximately \$349,250 and would be about \$1.80 per 1,000 gallons, much closer to the current water rate.]

Since this proposal for a rate increase would be a large financial burden on the village residents for a one-year increase, the subcommittee looked at a slightly different method of determining the required increase. The subcommittee computed what was required in additional revenue to meet the budget recently approved by Village Council for the 2004 FY. Here are the calculations:

Total Revenue for 2002-2003 from billing	\$329,200
Budgeted Revenue for 2004FY from billing	\$416,400
Shortfall to budget in revenues	\$87,200
Additional Revenue from new residents (100 new residents @ 5,000 gallons per month)	\$10,140
Amount needed from increased revenue	\$77,060
Expected volume for 2004FY (1,000 gallons)	202,000
Average increase required to equal budgeted revenues, per 1,000 gallons of water	\$0.38

✓ In addition, the rates need to be increased to begin to fund needed capital improvements and offset planned increased payments toward long-term debt and covering the entire budgeted cost of the water system.

As a starting point, the subcommittee focused on a 10% increase in rates as an objective. The subcommittee looked at the three primary areas for water billing: first meter water rates, second meter water rates (which does not get charged sewer service on its usage), and the base rate (fixed fee for monthly service, currently \$4.03 per month). Increases in the overall rate for water impacts every user on a per unit basis and large quantity users pay a larger portion of the increase. This can be an issue for many of our businesses and industrial users. An increase in the base rate tends to affect low volume users the most. Second meter rates are generally tied to the irrigation of lawns, so the usage of this water is variable and can be affected by changes in weather or consumer choice.

Simply increasing the overall rate by at least \$0.38 would have been the easiest thing to do. However, the subcommittee considered a number of other factors. A smaller first meter increase (\$0.17 or 10%) impacts all users to a lesser extent and helps the village residents on a limited budget cope with the needed increase. Since much of the usage during the summer is through the second meters, is discretionary, and causes us to be very close to capacity for our wells during peak usage during the summer, some of the additional costs of the proposed new well should be borne by the second meter rate. As such, the proposed rate increase for the second meter is \$0.81, from \$1.69 to \$2.50. Even with this larger increase in the rate for the

VILLAGE OF DEXTER

water for a second meter there still will be a discount of \$4.19 per 1,000 gallons over using the first meter for outside water.

The base rate was adjusted to ensure a certain amount of revenue in any case. This is basically the cost of having a meter in a household or business. In the past the village has charged a \$25 fee to customers to have their meter turned off when the water will be unused for extended periods. In the past there has been no water bill for these customers. The subcommittee recommends this practice be discontinued. There still is a cost to the village of providing the water system which does not go away if the service is not used for some period. Some communities refer to the "base rate" as a "readiness to serve" fee; others charge a quarterly fee in place of this monthly fee. The subcommittee recommends the village implement a "ready to serve" fee. If water service is temporarily stopped (turned off at the curb stop per the customer's request), the infrastructure and ability to provide utilities to the household still must be funded. In addition, the refuse charge should continue as the village pays for the number of households, not the number of households with garbage put out. Lastly, it is not clear whether the \$25 fee covers the cost of sending a water employee out to the house to turn off the water. This fee should be evaluated in the future. Some homeowners may prefer to have the water turned off when away for extended periods to prevent the possibility of damage from pipes bursting or leaks. Again, the "readiness to serve" fee should still apply on a monthly basis.

A second effect of placing some of the rate increase in the ready to serve fee (currently the base rate) is that larger users are not penalized as severely as they would be with only a per unit rate increase. Using some calculations and discussion the subcommittee decided to recommend an increase of \$0.97 in the ready to serve fee, from \$4.03 to \$5.00. If water rates per 1,000 gallons were to stay unchanged, the base rate would have to increase by \$4.01, from \$4.03 to \$8.04, to cover the needed additional revenue. This would severely increase the bills for the lowest volume users. The \$4.03 base rate has not been adjusted since 1991, even though there have been per unit rate increases since then. The \$0.97 increase was viewed as appropriate at this time and an important step toward getting to the total revenue needed.

The following table illustrates how water rates will change overall with both the ready to serve fee and the change in the per unit rate:

<i>Water Units Billed (1,000 gallons)</i>	<i>Current Charges</i>	<i>Proposed Charges</i>
0	\$4.03	\$5.00
1	\$5.72	\$6.86
2	\$7.41	\$8.72
3	\$9.10	\$10.58
4	\$10.79	\$12.44
5	\$12.48	\$14.30

This table shows that for the average customer using 5,000 gallons a month, the increase would be \$1.82 per month. Over the next few years the per unit cost should increase to approximately \$3.00 per 1,000 gallons to cover all projected costs. Other considerations may need to be made for accelerated debt repayment, the loss of income to the water and sewer funds from the LDFA, and other costs of the system.

A flat increase of \$0.38 per 1,000 gallons of water would represent more than a 22% increase over current rates. The subcommittee had a number of discussions regarding the

VILLAGE OF DEXTER

increase and how it could be lessened for all residents of the village. The discussion focused on tailoring the rate increases so the first meter in a home (the meter charged both water and sewer) would have a lower rate for water than a second meter (charged only for water since it is going outside of the home and does not use sewers). One rationale for this is that most people cannot significantly change the amount of water they use within their house. This is evidenced by the fact that the gallons of sewer service remain very steady over the course of a year. Many older residents know exactly how much their bill will be on a month-to-month basis because their usage is relatively constant. Outdoor watering is primarily discretionary. If a resident chooses to do so, they can lessen their usage of outdoor watering. By shifting a larger portion of the increase to the second meters, the residents are given the choice and the opportunity to adjust their usage and avoid additional fees to some extent. This is a breakdown of how water rates for the first and second meters could change and still yield the same revenue, based on the fact that one third of the total water in the village is used in second meters:

<i>Increase in FIRST meter rate (per 1,000 gal.)</i>	<i>Increase in SE COND meter rate (per 1,000 gal.)</i>	<i>Overall rate increase (per 1,000 gal.)</i>
\$0.38	\$0.38	\$0.38
\$0.30	\$0.54	\$0.38
\$0.17	\$0.81	\$0.38
\$0.00	\$1.11	\$0.38

The recommended rate increase was chosen as 10% (\$0.17) as an acceptable increase for all users on the first meter and \$0.81 for the second meter. This results in a significant increase in the second meter rate but still provides a savings of approximately \$4.19 per 1,000 gallons over the first meter for the second meter. It also allows seniors and others who can least afford it to see a smaller increase than the overall rate increase. The rate increase in second meters is also warranted, as the additional water usage in the summer is one of the driving factors for the need of an additional well.

Further water rate increases will be needed in the future to get to our goal of not using reserve funds for day-to-day operations and establishing funds for equipment and infrastructure replacement. The frequency and magnitude of these increases should be re-evaluated annually and projected over the next six to nine months in order to be prepared to implement rate changes in a timely fashion. This would be one of the responsibilities of an ongoing Utilities Subcommittee.

Sewer Rates

To determine recommendations for sewer rates the subcommittee followed much the same process as for water. As with water rates, the current sewer rates also do not cover the costs of day-to-day operations in the department. With a very distressed reserve balance, the sewer system is taking some funds from the tap fees or fund reserves to offset operations and further repair and replacement is not budgeted. In FY 2004, the Council has budgeted \$191,300 be transferred in from tap fees which will go toward capital improvements. As with the water system, this cannot continue as the tap fees will be exhausted at some point in the future and tap fees will stop coming in after local development is completed. Even more serious is the sewer system reserve being essentially nonexistent. Obviously, any serious emergency in the sewer system will require some shifting of funds from tap fees or other areas

VILLAGE OF DEXTER

such as the general fund. In addition, the sewer system also has a significant amount of long-term debt, with annual payments of \$190,000 on two bonds, which originally were for \$3.385 million. These bond payments will continue until 2039 if not accelerated.

Using the same methods as for the water system rate determination with currently budgeted numbers for the upcoming year and the number of units of sewer used last year as a baseline, we can determine a complete cost per unit of sewer:

Total Budget for Sewer	/	Number of Units (2002)	=	Total cost per unit
\$ 856,250	/	126,736 (1,000 gallons)	=	\$6.76

This is \$2.37 (per 1,000 gallons) higher than current rates and would represent an increase of 54% over the current sewer rates. [It should be noted the \$856,250 does include a significant amount for capital improvements (\$191,000) and contingencies (\$50,000, to go to building the reserves if unused). We also have a short-term loan for screw pumps that were needed last year. Operating costs are budgeted for approximately \$612,400 and would represent an operating cost of about \$4.83 per 1,000 gallons, much closer to the current sewer rate.]

As with the potential water rate increases, this rate change could be a large burden on the village residents as a one-year increase. As was done with the water rates, the subcommittee looked at determining the required increase by computing what was required in additional revenue to meet the budget recently approved by Village Council for the 2004 FY. Here are the calculations:

Est. Total Revenue for 2002-2003	\$529,700
Budgeted Revenue for 2004FY	\$612,400
Shortfall to budget in revenues	\$82,700
Additional Revenue from new residents (100 new residents @ 5,000 gallons per month)	\$26,340
Amount needed from increased revenue	\$56,360
Expected volume for 2004FY (1,000 gal.)	135,000
Average increase required to equal budgeted revenues, per 1,000 gallons of sewer	\$0.42

In addition, the rates need to be increased to continue to lessen the reliance on tap fees for day-to-day operations and to build up the extremely low reserve fund.

The proposal for a sewer rate increase include two components: increasing the per unit sewer rate by 10%, from \$4.39 to \$4.83, and revising the minimum usage for sewers, as well as implementing a base rate of \$1.25 for sewers, similar to the base rate for water. The proposal is the start of a longer-range plan to eventually increase the base rate to \$5.00, the same as the water base rate, and provide a similar "ready to serve" fee for all customers.

Currently there is no base rate for sewer, but there is a minimum usage requirement of 1,600 gallons. This minimum dates back to when meters were read in 100-gallon increments as opposed to the current 1,000-gallon increments. The result is a customer pays \$7.32 (the minimum) for the first 1,000 gallons but then switches to \$4.39 per 1,000 gallons when 2,000 or more gallons are used. Under the new rate plan, all customers would pay a \$1.25 base rate

VILLAGE OF DEXTER

plus \$4.83 per 1,000 gallons used, with a 1,000 gallon minimum. The following table illustrates how the sewer rates would change:

<i>Sewer Units Billed (1,000 gallons)</i>	<i>Current Charges</i>	<i>Proposed Charges</i>
0	\$7.32	\$6.08
1	\$7.32	\$6.08
2	\$8.78	\$10.91
3	\$13.17	\$15.74
4	\$17.56	\$20.57
5	\$21.95	\$25.40

This table shows the rate change for the lowest users of the system would actually decrease slightly. For a customer using 5,000 gallons a month, the increase would be \$3.45 per month. Over the next few years the base rate should increase to \$5.00 per month and the per unit cost should increase to approximately \$6.07 per 1,000 gallons to cover the projected costs. Other considerations may also need to be made for accelerated debt repayment and the loss of income to the water and sewer funds from the LDFA.

EFFECT OF RATE INCREASE

Overall, for an "average" utility bill of 5 units plus refuse service, the increase in the bill will be \$1.82 for water and \$3.45 for sewer, for a total monthly increase of \$5.27, from \$47.43 to \$52.70. This is an 11.1% increase in the average utility bill, and a 15.3% water and sewer rates.

COMPARISONS TO SURROUNDING COMMUNITIES

As part of the investigation in to what rates are appropriate, surrounding communities were surveyed informally and two recent government studies were reviewed, one from Oakland County and another focusing on communities close to the same size as Dexter. There are some unknowns in looking at these comparisons. Factors such as whether infrastructure improvements have been made as needed, when rates were last adjusted, whether there are monthly, quarterly, or annual payments involved, etc., are important in attempting to make an "apples to apples" comparison. In any case, these studies can give us a baseline to work with for the purpose of rough comparisons. In the study focusing on communities of a similar size to Dexter, the average monthly cost of water (based on 7,000 gallons per month) was \$23.60, significantly higher than the \$15.86 for Dexter Village. The new rate will yield a bill of \$18.02 will still be significantly below the average, placing Dexter in the lower third of communities for water rates. If increases were implemented for the next 4 years at 10% per year (from \$1.69 to \$2.47) we would end up with an average cost of \$22.29, approximately at the median in the study and still \$1.31 below the average.

For sewer service, we currently are at \$30.73 for 7,000 gallons. This is below the average of \$34.84 and currently places Dexter at the median for the study. Compared to our situation with water rates we have less room to raise sewer rates and still remain "competitive" with other communities in the study. Implementing 10% increases for the next 5 years (from \$4.39 to \$7.07) and moving to a ready to serve fee of \$5.00 would come approximately equal the total cost of the current budget and would result in an average bill of \$54.49 for sewer service. This would mean the village would have the second highest cost of sewer service for

VILLAGE OF DEXTER

communities of similar size to Dexter, assuming no increase in those community's costs. Determining how we get the sewer system "healthy" is a difficult task.

DISCUSSION REGARDING LONG-TERM DEBT AND TAP FEES

Currently, the Village of Dexter has long-term debt associated with water and sewer improvements conducted in 1999 and 2000. Selling bonds through the Rural Development Agency provided the funding for these improvements and created the associated debt. The Village pays approximately \$190,000 and \$195,000 per year (principal and interest) to repay the bonds associated with water and sewer bond sales, respectively. Revenue from the LDFA and tap fees are used to make the current payments. The LDFA is not committed to contribute money toward the repayment of these loans beyond the year 2006. The tap fees are estimated to end when the current residential developments are completed. Therefore, future water and sewer rates will have to absorb the financial burden of generating revenue to meet the obligations associated with repaying the bonds.

The Village collects tap fees every time a new resident or business is connected to the Village's water and sanitary systems. Currently, the Village receives \$2,000 for each new tap into the water system and \$2,500 for each new tap in to the sewer system. The tap fee structure was last updated in 1997. The current budget anticipates approximately 100 new homes will be built and require water and sewer over the next year. It is further anticipated that 100 new homes will continue to be added to the system through the year 2006.

Currently, the revenue from the tap fees is allocated to a variety of places. Fifty (50) percent of the tap fee revenue, along with funding provided by the Local District Financing Authority (LDFA) is allocated toward paying the annual debt service associated with the Rural Development Bond Payments. The Rural Development Bond Payments are currently scheduled to continue through the year 2039. The revenue collected from the tap fees is expected to diminish in the year 2008, or as soon as the remaining new homes are constructed in the Village's latest three developments. Once the tap fees diminish and the LDFA is no longer required to contribute toward the repayment of the Rural Development Bonds, the Village of Dexter will need to find another way to generate the revenue required to make the bond payments.

The other fifty (50) percent of the tap fees goes into a tap fee account where it is allocated in a number of ways. First of all, the fees are used to cover the actual tap related costs. The remainder should be earmarked for infrastructure improvements and repairs.

As part of the long-term evaluation of the Village's utility rates, we recommend that the tap fees, the structure of how the revenue from these fees are allocated, and the future uses of the tap fees be reviewed to make sure that they are in the long-term best interest of the Village of Dexter and its water users.

GARBAGE AND SOLID WASTE

The current rate for residential garbage pickup is \$13.00. This covers the cost of the service from Waste Management for weekly curbside garbage service for the residences in the village. In addition, this fee covers the costs of other solid waste services in the village - yard waste bag pickup, leaf collection, etc. Billing to businesses for garbage pickup has been revised recently and will be monitored regularly to ensure the proper fees are charged. No change in the garbage and solid waste rates are recommended at this time.

AGENDA 8.22.05

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303 Fax (734)426-5614

MEMO

To: President Seta and Council Members
From: Donna Dettling, Village Manager
Date: August 22, 2005
Re: VM Report

1. Moratorium Resolution. Included with my report is a copy of the Resolution for the purpose of establishing a moratorium on enforcement of portable sandwich board signs within the Village of Dexter, which Council adopted at the last meeting. A concern was raised that this Resolution is not legal, and an opinion from Brad Smith is attached for your review.
2. Update on Police Services. The 2006 Police Services Contract as originally promised, which includes a 6% increase to \$94,000 per PSU in 2006 continues to be the direction the County is headed. There remain many unknowns for 2007 and beyond, which may or may be cleared up in 2006. Several conflicts for my time and energy require that the planned work session prior to the meeting on August 22nd be **rescheduled for Monday, August 29th from 7:00p to 9:00p.** I need this extra time to review the information from the County and further refine budget projections for creating our own Police Department in 2007.
3. Hazardous Material Response. 3045 Broad Street Update. I have included an email John Hanifan sent to all of you last week. John will be submitting a request to the EPA Local Government Reimbursement program for assistance to cover the cost of our Hazardous Material clean up.
4. Utility Committee. I would like to schedule another Utility Committee meeting as soon as possible. We need to begin the annual review of the Village Utility Rate structure.
5. Wireless Washtenaw. The Village has applied to become a pilot community. John Hanifan will keep you updated on the status of the application.
6. Baker Road Corridor Plan. Scio Township Board in a 3 to 3 vote did not adopt the Baker Road Corridor Plan.

Donna Dettling

From: Smith, Bradley [BSmith@dykema.com]
Sent: Tuesday, August 16, 2005 4:23 PM
To: ddettling@villageofdexter.org
Subject: RE: Moratorium Resolution

Donna,

As Allison, you and I discussed, any legislature - from Congress down to a Village Council - may properly direct the expenditure of its scarce resources, including prioritization of enforcement of preexisting laws. The ordinance could have stated that the Village had reviewed its ordinances and determined that broad enforcement of the sandwich board ordinance was a low priority, or that it was temporarily suspending enforcement as it studied the issue. I am somewhat troubled that the "whereas" clauses in the resolution instead cited the needs of local merchants, almost conceding that the council wishes its ordinance exempted portable signs located directly in front of businesses.

Nevertheless, the body of the resolution does not repeal the ordinance but merely states that the Village will temporarily not itself enforce it if the signs are directly in front of a business. The stated terms of the resolution do not conflict with the express terms of the ordinance, therefore I do not believe the resolution runs afoul of Robert's Rules of Order or any other law.

In answer to Ms. Charles's question, the resolution is not drafted to amend the sign ordinance. In fact, it expressly acknowledges that other jurisdictions may enforce the sandwich board ordinance as it currently exists. If the Village wishes to amend the ordinance to repeal the sandwich board provisions, it should say so explicitly.

Please let me know if you have further questions.

- Brad

From: Donna Dettling [mailto:ddettling@villageofdexter.org]
Sent: Tuesday, August 16, 2005 10:02 AM
To: Smith, Bradley
Subject: Moratorium Resolution

Brad,
 The village adopted the attached resolution for the purpose of establishing a moratorium on enforcement of portable sandwich board signs within the village of Dexter. Paul Cousins believes the Resolution is null and void, because Roberts Rules say: "No motion is in order that conflicts with the constitution, by-laws, or standing rules or resolutions of the assembly, and if such a motion is adopted it is null and void."

Mary Charles from the MML said that Roberts Rules of Order are at the bottom of the rules chain, and can't be used to validate or invalidate Council Ordinance and Resolutions. She suggested that the real question here is, can we amend our Sign Ordinance with this Moratorium Resolution?

I know Allison contacted you prior to drafting this resolution. This was a pro-active attempt to assist Council with an agenda item that was scheduled to re-appear on the August 8th agenda, from a prior meeting discussion on a temporary enforcement moratorium on sandwich board signs.

An email response is acceptable for this issue.

<< Moratorium Resolution.pdf >>

8/17/2005

**RESOLUTION FOR THE PURPOSE OF
ESTABLISHING A MORATORIUM ON
ENFORCEMENT OF PORTABLE
SANDWICH BOARD SIGNS WITHIN
THE VILLAGE OF DEXTER**

Village of Dexter
County of Washtenaw
State of Michigan

Minutes of a regular meeting of the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, held on the 8th day of August, 2005, Eastern Daylight Time

PRESENT: Members: Carson, Semifero, Cousins, Fisher, Walters, Keough, Seta

ABSENT: Members: None

The following preamble and resolution were offered by Member Semifero and supported by Member Keough:

WHEREAS, the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan (the "Village"), understands the importance of promoting local business, and;

WHEREAS, the merchant's of the Village of Dexter have expressed a need for the use of temporary portable sandwich board signs;

WHEREAS, the Village Council of Dexter would like to offer assistance in the promotion of local business; and

WHEREAS, the Village Council of Dexter believes that a temporary (December 31, 2005) moratorium on enforcement of portable sandwich board signs is warranted; and

WHEREAS, the Village Council desires to place a moratorium on enforcement of portable sandwich boards in front of local businesses only;

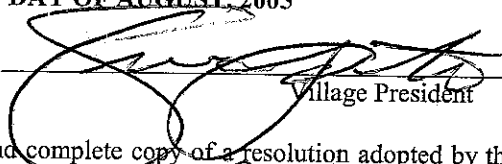
NOW, THEREFORE, BE IT RESOLVED THAT:

- 1 The Village Manager and or designee are to temporarily stop enforcement of temporary portable sandwich board signs located directly in front of local businesses.
- 2 The Village Manager and or designee are permitted to enforce temporary portable sandwich board signs, if and when the public's safety and welfare is negatively impacted
- 3 This resolution in no way prohibits other agencies having jurisdiction within the Village of Dexter from enforcing any applicable law deemed necessary

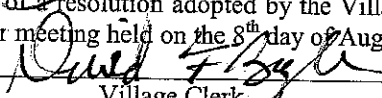
AYES: Members: Fisher, Keough, Semifero, Walters, Carson, Seta

NAYS: Members: Cousins

RESOLUTION DECLARED ADOPTED THIS 8th DAY OF AUGUST, 2005


Village President

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 8th day of August, 2005.


Village Clerk

Donna Dettling

From: John Hanifan [jhanifan@villageofdexter.org]
Sent: Thursday, August 11, 2005 9:45 AM
To: ddetting@villageofdexter.org; 'Jim Seta (E-mail)'; 'Paul Cousins (E-mail)'; 'Shawn Keough (E-mail)'; jsemifero@villageofdexter.org; 'Jim Carson (E-mail)'; dfisher@villageofdexter.org; 'Terry Walters (E-mail)'
Subject: FW: Local Government Reimbursement Form



lgtrifold.pdf

I'm putting together a submission to the EPA Local Government Reimbursement program....attached is a brochure describing what is eligible. I think our recent HAZMAT situation fits the criteria...

Any questions, please call or email...

Thanks

John Hanifan



Since its inception in 1986, the LGR program has been helping local governments like yours cover the costs of emergency responses. For over a decade, EPA has been working closely with hundreds of local governments to make the LGR program an easy and reliable source of funding. Just ask anyone who has participated in the program. With more than three million dollars awarded by EPA so far, the LGR program has proven to be a valuable financial resource for local governments. So the next time you have a hazardous substance emergency, remember the LGR program. We're here to help.

To Obtain an Application:

Telephone: Call the LGR Helpline at 1-800-431-9209

Email: Submit an email request to lgr-epa@epamail.epa.gov

Internet: Access the LGR website at www.epa.gov/superfund/programs/gr/lgr (electronic applications available)

Federal Register: See 63 FR 8284 (February 18, 1998)




This Brochure May Be Worth

\$25,000

*How Local Governments
Can Recover Costs
for Emergency Response
to Hazardous Substance
Releases*

EPA-540-K-04-001
OSWER 9375.4-03
April 2004

 **EPA**
United States
Environmental Protection
Agency
Local Governments Reimbursement Program
LGR Coordinator
Mail Code 5204G
1200 Pennsylvania Avenue
Washington, DC 20460

Who Is Covered?

If you are a general purpose unit of local government or Federally-recognized Indian Tribe, you are eligible for reimbursement under EPA's Local Governments Reimbursement program. A general purpose unit of local government includes a town, township, city, municipality, parish, or county. States are not eligible for reimbursement.

What Incidents Are Covered?

Incidents involving releases, or threatened releases, of hazardous substances are covered under the LGR program. Among other things, EPA has reimbursed local governments for releases from transportation accidents, illegally dumped wastes, tire fires, and contamination from illegal drug labs. Incidents involving releases of oil or oil-related products are not covered, unless the oil is mixed with a hazardous substance.

What Costs Are Covered?

EPA can reimburse you up to \$25,000 per incident for costs that local governments incur in performing temporary emergency response measures. Only costs incurred as a direct result of the response are allowable. To be reimbursed, you must properly document your costs and certify that you do not have money in your budget for these costs. EPA has reimbursed local governments for:

- \$ expendable materials and supplies
- \$ renting or leasing equipment
- \$ special technical and laboratory services
- \$ evacuation services
- \$ decontamination of equipment
- \$ overtime pay for employees
- \$ replacement of equipment lost or destroyed

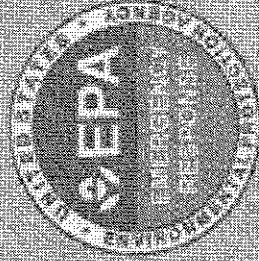
How Do I Apply?

After an incident, you must complete and submit to EPA a basic, four-page application and provide supporting cost documentation (e.g., receipts, invoices). You should submit an application for reimbursement within one year of completing the emergency response. Before an emergency response, request an application so you may become familiar with the program. Call the toll-free LGR Helpline at 1-800-431-9209 to request an application.

Should I Apply?

If you meet the following criteria, you should consider applying to EPA to recover your costs.

- \$ You are a local government (e.g., town, township, city, municipality, parish, county, Federally-recognized Indian tribe).
- \$ You responded to a release (or threatened release) of hazardous substances, pollutants, or contaminants to the environment.
- \$ You did not have money in your budget for the response.
- \$ Your local government is NOT responsible for the release.
- \$ You were unable to recover costs from the party responsible for the release, your State government, and your local government insurance.



AGENDA 8-22-05
 ITEM 5-1

SUMMARY OF BILLS AND PAYROLL **22-Aug-05**

Payroll Check Register	08/17/05	\$30,464.27	Bi-weekly payroll processing
		\$30,464.27	GROSS PAYROLL TOTAL
Account Payable Check Register	08/23/05	\$119,800.16	ACCOUNTS PAYABLE TOTAL NEXT BILLS AND PAYROLL
		\$150,264.43	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

Summary Items from Bills & Payroll	Amount	Comments
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ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

VENDOR APPROVAL SUMMARY REPORT

Date: 08/16/2005

Time: 3:47pm

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
BOULLION SALES	BOULLION	4WD W-72 in Deck mower <i>DDA- reimb</i>	22,760.00	0.00
CARDINAL GARDENS	CARDINAL	grounds work & mulch <i>DDA</i>	1,740.00	0.00
CHRISTENSEN'S PLANT CENTER	CHRISTENSE	acre rubrum	203.00	0.00
CHRISTINE CAROLL	CAROLL	repay for sewer backup clean u	250.00	0.00
CINTAS CORPORATION	CINTAS	uniforms	648.43	0.00
COMCAST - DPW	COMCAST -	august service	95.00	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	500 gal diesel	1,305.45	0.00
DEXTER PHARMACY	DEX PHARMA	shipping	8.61	0.00
DEXTER VILLAGE	DEXVIL	2005 village property tax <i>8050 Main</i>	446.81	0.00
DOAN COMPANIES	DOAN	9 yards hudson st	757.35	0.00
DORNBOS SIGN & SAFETY INC.	DORNBOS	preposition signs	407.68	0.00
DIE ENERGY	DET EDISON	3676 central st	3,220.82	0.00
DYKEMA GOSSETT PLLC	DYKEMA	BHD, Historical District Ord,	2,041.75	0.00
GADALETO, RAMSBY & ASSOCIATES	FORT DEARB	sept 2005 life ins.	275.00	0.00
GH ROSS CONTRACTORS, L.L.C.	GH ROSS	estimate # three <i>4th Well closeout</i>	14,229.20	0.00
GRAINGER	GRAING	light baracade, lantern	211.94	0.00
GRISSOM JANITORIAL	GRISSOM	5 july cleaning days	400.00	0.00
HERITAGE NEWSPAPERS	HERITAGE N	ph 8/1 amend art 2	148.50	0.00
IDEXX DISTRIBUTION CORP	IDEXX DIST	idexx water	7.45	0.00
LESSORS WELDING SUPPLY	LESSORS	cylinder rental	3.50	0.00
EDWARD A. LOBDELL	LOBDELL/ED	clothing allowance	44.99	0.00
LOWE'S BUSINESS ACCOUNT	LOWE S	late charges	40.45	0.00
MICHIGAN PAVEMENT MARKINGS LLC	MICH PAV	street marking	6,999.00	0.00
MUNICIPAL SUPPLY CO.	MUNI SUPPL	20 oz hornet spray	133.32	0.00
ORBIT COMMUNICATIONS	ORBIT	I205 holster	18.99	0.00
PACK & MAIL PLUS	PACK & MAI	land survey documents	13.41	0.00
PREIN & NEWHOF	PREIN	dam removal study	2,007.60	0.00
PRINTING SYSTEMS	PRINTING S	12 receipt books	289.45	0.00
SBC	SBC	7344241425 243 0	31.01	0.00
SCIO TOWNSHIP TREASURER	SCIO TWSP	2005 summer property taxes <i>8050 Main</i>	247.72	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	ink cart, toner, hp ink pack	249.01	0.00
TECH RESOURCES, INC.	TECH RESOU	tech to restat server - <i>Backup problem</i>	127.50	0.00
TETRATECH	TETRATECH	wwtp improvement	2,110.30	0.00
VARNUM, RIDDERING, SCHMIDT	VARNUM, RI	NPDES permit	123.00	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	Aug law enforcement 2005	22,208.44	0.00
WASTE MANAGEMENT	WASTE MANA	residential trash, recy. compo	32,695.48	0.00
YANKEE ENVIRONMENTAL	YANKEE	sewer central st. & residents	3,300.00	0.00
Grand Total:			119,800.16	0.00

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Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Village Council						
101-101 000-956 000	Council Di	SCIO TOWNSHIP TREASURER	0		08/16/2005	247.72
		2005 summer property taxes		2005 TAXES		
101-101 000-956 000	Council Di	DEXTER VILLAGE	0		08/16/2005	446.81
		2005 village property tax		2005 SUMMER PROPERTY TAX		
Total Village Council						694.53
Dept: Village Manager						
101-172 000-721 000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		08/16/2005	50.00
		sept 2005 life ins.		SEPI 2005		
Total Village Manager						50.00
Dept: Attorney						
101-210 000-810 000	Attorney F	DYKEMA GOSSELL PLLC	0		08/11/2005	2,041.75
		BHD, Historical District Ord.		1049656		
101-210 000-812 000	Atty Millp	PREIN & NEWHOF	0		08/16/2005	2,007.60
		dam removal study				
Total Attorney						4,049.35
Dept: Village Treasurer						
101-253 000-721 000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		08/16/2005	12.50
		sept 2005 life ins.		SEPI 2005		
Total Village Treasurer						12.50
Dept: Buildings & Grounds						
101-265 000-728 000	Postage	PACK & MAIL PLUS	0		08/16/2005	13.41
		land survey documents		99		
101-265 000-920 000	Utilities	COMCAST - DPW	0		08/01/2005	95.00
		august service		8639333		
101-265 000-920 000	Utilities	DTE ENERGY	0		08/16/2005	26.05
		7551 dan hoy rd		29495420004 3 7		
101-265 000-935 000	Bldg Maint	CINTAS CORPORATION	0		07/14/2005	33.85
		brown mats, soap		300696266		
101-265 000-935 000	Bldg Maint	CINTAS CORPORATION	0		07/28/2005	33.85
		brown mats		300706283		
101-265 000-935 001	Office Cle	GRISSOM JANITORIAL	0		08/12/2005	400.00
		5 july cleaning days		120		
101-265 000-977 000	Equipment	TECH RESOURCES, INC.	0		08/05/2005	127.50
		tech to restat server		4256		
Total Buildings & Grounds						729.66
Dept: Village Tree Program						
101-285 000-731 000	Landscape	CHRISTENSEN'S PLANT CENTER	0		08/11/2005	18.00
		treegator		204964		
101-285 000-731 001	Trees	CHRISTENSEN'S PLANT CENTER	0		08/11/2005	185.00
		acre rubrum		204962		
Total Village Tree Program						203.00
Dept: Law Enforcement						
101-301 000-803 000	Contracted	WASHIENAW COUNTY TREASURER	0		08/05/2005	22,208.44
		Aug law enforcement 2005		12176		
101-301 000-920 000	Utilities	DTE ENERGY	0		08/16/2005	251.61
		8140 main st		32199530011 8 7		
101-301 000-920 000	Utilities	DTE ENERGY	0		08/16/2005	18.27
		8140 main st		32199530011 8 7		
101-301 000-935 000	Bldg Maint	CINTAS CORPORATION	0		08/16/2005	21.20
		blue mats		300691222		
101-301 000-935 000	Bldg Maint	CINTAS CORPORATION	0		08/16/2005	21.20
		blue mats		300696256		
101-301 000-935 000	Bldg Maint	CINTAS CORPORATION	0		08/16/2005	21.20
		blue mats		300701217		
101-301 000-935 000	Bldg Maint	CINTAS CORPORATION	0		07/28/2005	21.20
				300706274		
Total Law Enforcement						22,563.12
Dept: Fire Department						
101-336 000-721 000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		08/16/2005	75.00
		sept 2005 life ins.		SEPT. 2005		
101-336 000-920 000	Utilities	DTE ENERGY	0		08/16/2005	24.36
		8140 main st		32199530011 8 7		

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Fund	GL Number	Vendor Name	Check	Invoice	Due	
Department	Abbrev	Invoice Description	Number	Number	Date	Amount
Account						
Fund: General Fund						
Dept: Fire Department						
				Total Fire Department		99.36
Dept: Planning Department						
101-400.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIAIES sept 2005 life ins.	0	08/16/2005		12.50
101-400.000-727.000	Office Sup	PRINTING SYSTEMS	0	SEPT 2005	07/31/2005	289.45
101-400.000-901.000	Printing &	12 receipt books	0	35609	08/16/2005	40.50
101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS ord landscape buffer	0	1816128	08/16/2005	54.00
		HERITAGE NEWSPAPERS ph 8/1 amend art 2	0	1815234		
				Total Planning Department		396.45
Dept: Zoning Board of Appeals						
101-410.000-901.000	Printing &	HERITAGE NEWSPAPERS zba/ cd /fr	0	08/16/2005		54.00
				1813603		
				Total Zoning Board of Appeals		54.00
Dept: Department of Public Works						
101-441.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIAIES sept 2005 life ins.	0	08/16/2005		15.50
101-441.000-740.000	Operating	LESSORS WELDING SUPPLY cylinder rental	0	SEPT 2005	08/16/2005	3.50
101-441.000-745.000	Uniform Al	CINTAS CORPORATION uniforms	0	R-136197	07/05/2005	53.53
101-441.000-745.000	Uniform Al	CINTAS CORPORAIION uniforms	0	300688634	07/12/2005	53.53
101-441.000-745.000	Uniform Al	CINTAS CORPORATION uniforms	0	300693675	07/19/2005	53.53
101-441.000-745.000	Uniform Al	CINTAS CORPORATION uniforms	0	30069841	07/26/2005	53.53
101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY 500 gal diesel	0	300703645	07/21/2005	563.42
101-441.000-802.000	Profession	MICHIGAN PAVEMENT MARKINGS LLC street marking	0	0683157	08/12/2005	6,999.00
101-441.000-920.000	Utilities	DTE ENERGY 8140 main st	0	DEXT-0502	08/16/2005	254.61
101-441.000-920.000	Utilities	DTE ENERGY 8140 main st	0	32199530011 8 7	08/16/2005	18.26
101-441.000-963.000	Medical Ex	DEXTER PHARMACY shipping	0	32199530011 8 7	07/26/2005	8.61
101-441.000-970.001	Cap Sidewa	DOAN COMPANIES 9 yards hudson st.	0	62	07/28/2005	757.35
101-441.000-977.000	Equipment	BOULLION SALES 4WD W-72 in Deck mower	0	120203	07/30/2005	22,760.00
101-441.000-977.000	Equipment	DORNBOS SIGN & SAFTEY INC. preposition signs	0	73005	08/06/2005	407.68
				27262		
				Total Department of Public Works		32,002.05
Dept: Downtown Public Works						
101-442.000-802.000	Profession	CARDINAL GARDENS grounds work & mulch	0	08/05/2005		1,740.00
				255		
				Total Downtown Public Works		1,740.00
Dept: Solid Waste						
101-528.000-805.000	Solid Waste	WASTE MANAGEMENT commercial trash	0	07/12/2005		17,432.10
101-528.000-805.000	Solid Waste	WASTE MANAGEMENT residential trash, recy. compo	0	1187954	08/01/2005	15,263.38
				1305710		
				Total Solid Waste		32,695.48
Dept: Parks & Recreation						
101-751.000-721.000	Health & I	GADALETO, RAMSBY & ASSOCIAIES sept 2005 life ins.	0	08/16/2005		2.50
101-751.000-740.000	Operating	LOWE'S BUSINESS ACCOUNT late charges	0	SEPT 2005	08/16/2005	40.45
				LATE CHARGES		
				Total Parks & Recreation		42.95

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Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund							
Fund Total							95,332.45
Fund: Major Streets Fund							
Dept: Routine Maintenance							
202-463.000-721.000	Health & I		GADALETO, RAMSBY & ASSOCIATES	0	SEPT 2005	08/16/2005	13.00
			sept 2005 life ins				
Total Routine Maintenance							13.00
Dept: Traffic Services							
202-474.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0	SEPT 2005	08/16/2005	4.00
			sept 2005 life ins				
202-474.000-740.000	Operating		GRAINGER	0		08/02/2005	211.94
			light baracade, lantern		236-467977-5		
Total Traffic Services							215.94
Dept: Winter Maintenance							
202-478.000-721.000	Health & I		GADALETO, RAMSBY & ASSOCIATES	0	SEPT 2005	08/16/2005	8.00
			sept 2005 life ins				
Total Winter Maintenance							8.00
Fund Total							236.94
Fund: Local Streets Fund							
Dept: Routine Maintenance							
203-463.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0	SEPT 2005	08/16/2005	4.00
			sept 2005 life ins				
Total Routine Maintenance							4.00
Dept: Traffic Services							
203-474.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0	SEPT 2005	08/16/2005	1.00
			sept 2005 life ins				
Total Traffic Services							1.00
Dept: Winter Maintenance							
203-478.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0	SEPT 2005	08/16/2005	2.00
			sept 2005 life ins				
Total Winter Maintenance							2.00
Fund Total							7.00
Fund: Sewer Enterprise Fund							
Dept: Administration							
590-248.000-811.000	Atty Misc		VARNUM, RIDDERING, SCHMIDT	0	681778	08/05/2005	123.00
			NPDES permit				
Total Administration							123.00
Dept: Sewer Utilities Department							
590-548.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0	SEPT 2005	08/16/2005	45.00
			sept 2005 life ins.				
590-548.000-740.000	Operating		MUNICIPAL SUPPLY CO.	0	43377	08/01/2005	66.60
			20 oz hornet spray				
590-548.000-743.000	Chem Lab		IDEXX DISTRIBUTION CORP	0	741	08/16/2005	7.45
			idexx water				
590-548.000-745.000	Uniform Al		CINTAS CORPORATION	0	300688635	07/05/2005	52.86
			uniforms				
590-548.000-745.000	Uniform Al		CINTAS CORPORATION	0	300693676	07/12/2005	38.93
			uniforms				
590-548.000-745.000	Uniform Al		CINTAS CORPORATION	0	300698642	07/19/2005	38.93
			uniforms				
590-548.000-745.000	Uniform Al		CINTAS CORPORATION	0	300703646	07/26/2005	35.38
			uniforms				
590-548.000-745.000	Uniform Al		EDWARD A. LOBDELL	0		08/16/2005	44.99
			clothing allowance		AUGUST		
590-548.000-751.000	Gasoline &		CORRIGAN OIL COMPANY	0	0683156	07/21/2005	742.03
			500 gal no lead				
590-548.000-802.000	Profession		TEIRATECH	0	33346633	08/22/2005	2,110.30
			wtp improvement				

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Sewer Enterprise Fund						
Dept: Sewer Utilities Department						
590-548 000-802 000	Profession	YANKEE ENVIRONMENTAL	0		07/20/2005	2,925 00
		vac ground - catch basin		1295		
590-548 000-802 000	Profession	YANKEE ENVIRONMENTAL	0		07/30/2005	375 00
		sewer central st. & residents		1297		
590-548 000-911 000	Insurance	CHRISTINE CAROLI	0		08/16/2005	250 00
		repay for sewer backup clean u		080505		
590-548 000-920 000	Utilities	DTE ENERGY	0		08/16/2005	14 95
		2356 bishop circle		32199530009 2 7		
590-548 000-920 001	Telephones	SBC	0		08/16/2005	31 01
		7344241425 243 0		JULY 2005		
Total Sewer Utilities Department						6,778 43
Fund Total						6,901 43
Fund: Water Enterprise Fund						
Dept: Water Utilities Department						
591-556 000-721 000	Health & I	GADALEIO, RAMSBY & ASSOCIATES	0		08/16/2005	30 00
		sept 2005 life ins.		SEPT 2005		
591-556 000-740 000	Operating	MUNICIPAL SUPPLY CO	0		08/01/2005	66 72
		20 oz hornet spray		43377		
591-556 000-740 000	Operating	STAPLES BUSINESS ADVANTAGE	0		08/16/2005	249 01
		ink cart, toner, hp ink pack		3058856912		
591-556 000-745 000	Uniform Al	CINTAS CORPORATION	0		07/05/2005	28 04
		uniforms		300688635		
591-556 000-745 000	Uniform Al	CINTAS CORPORATION	0		07/12/2005	28 04
		uniforms		300693676		
591-556 000-745 000	Uniform Al	CINTAS CORPORATION	0		07/19/2005	28 04
		uniforms		300698642		
591-556 000-745 000	Uniform Al	CINTAS CORPORATION	0		07/26/2005	31 59
		uniforms		300703646		
591-556 000-920 000	Utilities	DTE ENERGY	0		08/16/2005	2,598 10
		3620 central st		32199530003 5 7		
591-556 000-920 000	Utilities	DTE ENERGY	0		08/16/2005	14 61
		3676 central st		32199530004 3 7		
591-556 000-955 000	Miscellaneous	ORBIT COMMUNICATIONS	0		08/16/2005	18 99
		1205 holster		96029		
591-556 000-970 000	Capital Im	GH ROSS CONTRACTORS, L.L.C	0		08/16/2005	14,229 20
		estimate # three		0130-03-0083		
Total Water Utilities Department						17,322 34
Fund Total						17,322 34
Grand Total						119,800 16 ✓

VILLAGE OF DEXTER
RESOLUTION NO. -2005

AGENDA 8-22-05

ITEM L-1
A RESOLUTION TO MAKE TECHNICAL CORRECTIONS TO
RESOLUTION 4-2004 AND 4-2005 CONCERNING WATER
AND SEWER RATES IN THE VILLAGE OF DEXTER

WHEREAS, on March 9, 2004, the Dexter Village Council passed Resolution 4-2004 establishing water and sewer rates under Chapter 58 of the Village Ordinances; and

WHEREAS on February 14, 2005, the Dexter Village Council passed Resolution 4-2005 establishing water and sewer rates under Chapter 58 of the Village Ordinances; and

WHEREAS the text of both the Resolution contained an oversight erroneously identifying the purposes of a certain \$0.25 per 1000 gallon sewer charge as for "NE sewer debt surcharge;" and

WHEREAS the Village has consistently issued utility invoices accurately reflecting the surcharge as "DB – Sewer Debt"; and

WHEREAS Council intended to establish the \$0.25 per 1000 gallon charge simply as a "sewer debt surcharge"; and

WHEREAS the Village Council wishes to express the correct purpose intended by the \$0 25 per 1000-gallon surcharge; therefore be it

RESOLVED that the Village of Dexter ratifies the interpretation of the surcharge reflected in its utility invoices identifying the purpose of the \$0 25 per 1000 gallons as a surcharge to repay general sewer debt To reflect correctly the purposes intended by Council, Resolution 4-2004 and 4-2005 are hereby amended by striking out the abbreviation "NE" between the words "for" and "sewer." The Clerk and Village Manager shall make the appropriate corrections in the Village records.

ADOPTED this day of 2005.

Yeas:

Nays:

Abstain:

James Seta, President

David F. Boyle, Clerk